



BCTA/NA
CODE OF ETHICS

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The pursuit of wholeness and well-being requires dedication, discipline, and vision. The BCTA/NA believes in the dignity and worth of the individual human being. The BCTA/NA is committed to increasing physical, spiritual, and emotional well-being. While pursuing this endeavor, the BCTA/NA is committed to its members protecting the welfare of any person who may seek biodynamic craniosacral. Members do not use this professional relationship, nor knowingly permit their services to be used by another, for purposes inconsistent with these values.

As an association, the BCTA/NA encourages freedom of inquiry and communication and accepts the responsibility this freedom confers. Responsibilities include competence where the BCTA/NA claims it, objectivity in the report of our findings, and consideration of the best interest of our members and their clients, colleagues, and society in general. This Code of Ethics is a blueprint containing essential principles that may guide members in situations in which ethics become an issue. In the pursuit of these ideals, the BCTA/NA subscribes to principles in the following areas:

1. Professional Responsibility
2. Competence: Roles and Boundaries
3. Moral and Legal Standards
4. Business Practices and Representations
5. Confidentiality
6. Welfare of the Consumer
7. Professional Relationships
8. Sexual Harassment Policy
9. Complaint Policy

PRINCIPLE 1 – Professional Responsibility

In providing services whether they are teaching, research, administrative or clinical, a Registered Craniosacral Therapist (RCST®) maintains the highest standards of this profession. They accept responsibility for the consequences for their acts and make every effort to ensure that their services are used appropriately. This responsibility extends to biodynamic craniosacral approved teachers, their co-instructors, assistant instructors, teaching assistances, teacher trainees, administrative staff and any other person in a position of authority.

- A. Biodynamic craniosacral approved teachers recognize their primary obligation is to help others acquire knowledge and skill. They maintain high standards of scholarship by presenting information objectively and accurately.
- B. As clinicians, RCSTs know they have a social responsibility because their recommendations and professional actions may alter the lives of others. They are alert to

personal, social, organizational, financial, or political situations, and pressures that might lead to misuse of their influence.

- C. As clinicians, RCSTs show sensible regard for the social codes and moral expectations of the community in which they work, recognizing that violation of accepted moral and legal standards on their part may involve their clients and colleagues in damaging personal conflicts and injure their personal reputation and the reputation of the profession.
- D. RCSTs accurately inform their clients, other healthcare practitioners and the public of the scope and limitations of their discipline. They do not diagnose nor prescribe. They acknowledge limitations and contraindications for biodynamic craniosacral and refer appropriately.
- E. Biodynamic craniosacral does not require the client to remove their clothing. If the RCST is also trained in a practice that requires the removal of clothing the RCST follows the ethics and draping policies of that modality.

PRINCIPLE 2 – Competence: Roles and Boundaries

RCSTs accurately represent their competence, education, training, and experience. They claim as evidence for educational qualifications only those degrees and certifications obtained from institutions acceptable under the standards set forth by the BCTA/NA.

- A. A biodynamic craniosacral approved teacher ensures their instruction is accurate, current, and scholarly.
- B. RCSTs recognize the need for continuing education and are open to new procedures and changes in expectations and values over time. RCSTs consistently maintain and improve their professional knowledge and competence through ongoing research, collaboration with colleagues, training and practice.
- C. RCSTs are present to the specific needs of their clients, within the practice of biodynamic craniosacral. They hold the health of each client and simultaneously recognize differences among people, such as age, sex, socio-economic, and ethnic backgrounds. RCSTs seek out training, experience, or counsel to assure competent service or research in order to support their clients.
- D. RCSTs work to understand their own shadow and to recognize how problems and personal conflicts can interfere with professional effectiveness. If an RCST becomes aware of issues that will affect the RCST-client relationship, they will seek competent professional assistance to determine how best to maintain a healthy and supportive practice.
- E. RCSTs avoid deliberately provoking an emotional response in their clients with the use of psychological techniques and/or other body-centered psychotherapies without an accredited academic degree, or appropriate training, a supervised internship, or ongoing supervision from a psychotherapist or psychiatrist.

- F. RCSTs acknowledge their clients' inherent health. Through communication and table work the emphasis is to empowering the client.

PRINCIPLE 3 – Moral and Legal Standards

- A. An approved biodynamic craniosacral teacher is aware their personal values may affect the selection and presentation of instructional materials. When dealing with topics that may give offense, they recognize and respect the diverse attitudes that students may have towards such materials.
- B. As employees or employers, RCSTs do not engage in or condone practices that are inhumane or that result in illegal or unjustifiable actions. Such practices include but are not limited to those based on consideration of race, handicap, age, gender, sexual preference, religion, or national origin in hiring, promotion, or training.
- C. RCSTs are aware of their need for self care. RCSTs develop skills and insight through resources that support their own self awareness. This may take the form of a qualified mental health counselor, group support, body-centered therapy and especially continuing education.
- D. RCSTs follow all policies, guidelines, regulations, codes, and requirements promulgated by local, state, and national authorities governing their legal right to touch their clients.
- E. RCSTs receive informed consent for every specific technique or modality they intend to use with a client. This includes the responsibility of informing the client during a session when the original contact has changed.
- F. RCSTs refuse any gifts or benefits in excess of acceptable gratuity which are intended to influence a referral, a decision, or a session.

PRINCIPLE 4 – Business Practices and Representations

- A. When announcing or advertising professional services, RCSTs may list the following information to describe their services: name; highest relevant academic degree earned from a regionally accredited institution; relevant certifications or diplomas from BCTA/NA approved trainings; date, type, and level of certification or licensure; professional membership status in the BCTA/NA; address, telephone number, office hours, and a brief listing of the type of modalities offered; and an accurate presentation of fee information, foreign languages spoken, and policy with regard to third-party payments. Additional relevant or consumer information may be included if not prohibited by other rules and regulations in an individual's locale.
- B. In announcing or advertising the availability of biodynamic craniosacral products, publications, or services, RCSTs do not present their affiliation with any organization in a manner that falsely implies sponsorship or certification by that organization. RCSTs are honest in public statements. They do not compare their work to other practices in a way that is dismissive of other practices.

- C. RCSTs do not use testimonials from clients regarding the quality of their clinical services; nor do they use statements intended or likely to create false or unjustified expectations of favorable results; nor do they use statements implying unusual, unique or one-of-a-kind abilities; nor do they use statements intended or likely to appeal to a client's fears, anxieties, or emotions concerning the possible results of failure to obtain their services such as, "Do you want your fibromyalgia to drag on forever?" or "Without this kind of treatment you may experience more symptoms," etc.
- D. Announcements or advertisements for classes, sessions or clinics give a clear statement of purpose and a clear description of the experiences to be provided.
- E. The education, training, and experience of the educational team are appropriately specified. RCSTs associated with the development or promotion of biodynamic craniosacral devices, books, or other products offered for commercial sale make reasonable efforts to ensure that announcements and advertisements are presented in a professional, and factually informative manner.
- F. RCSTs are guided by the primary obligation to aid the public in developing informed judgments, opinions, and choices.
- G. BCTA/NA approved biodynamic craniosacral teachers ensure that statements in catalogues and course outlines are an accurate representation of the course that is offered.

PRINCIPLE 5 – Confidentiality

RCSTs, BCTA/NA approved teachers, and their students respect confidentiality.

- A. Information obtained in the classroom, clinic or consulting relationships and evaluative data concerning children, students, employees, and others, is discussed only for professional purposes and only with those clearly concerned with such and with the client's permission. Written and oral reports present only data germane to the purposes of the evaluation, and every effort is made to avoid undue invasion of privacy.
- B. RCSTs who present a client's personal information obtained during the course of professional work in writings, lectures, or other public forums shall obtain adequate prior consent to do so.
- C. All classroom processes are considered confidential and all staff, instructors and students shall honor and maintain the confidentiality of the classroom.
- D. RCSTs provide treatment only when there is reasonable expectation that it will be advantageous to the client.
- E. RCSTs respect the client's right to refuse, modify or terminate treatment regardless of prior consent given. RCSTs promote active verbal input by the client.
- F. RCSTs respect the client's boundaries with regard to emotional expression and beliefs.

PRINCIPLE 6 – Welfare of the Consumer

- A. RCSTs are continually cognizant of their own needs and of their potentially influential position with clients, students, and subordinates. They avoid exploiting the trust and dependency of such persons.
- B. Dual relationships are a fact of life, of community and of our ever shrinking planet. RCSTs make every effort to maintain healthy boundaries, to hold a safe container both in and out of sessions, and to maintain confidentiality. What happens in the session stays between the individuals in the session. Finally, RCSTs seek out ongoing support for dual relationships.
- C. When working with a minor or persons who are unable to give voluntary informed consent, RCSTs take special care to protect this person's best interest.
- D. Sexual intimacies with clients are unethical.
- E. RCSTs have the right to refuse to attend prospective clients. Once a client is accepted, the RCST works with integrity and presence.
- F. RCSTs terminate a clinical, teaching, or consulting relationship when it is reasonably clear that the consumer is not benefiting from it. They offer to help the consumer locate alternative sources of assistance.

PRINCIPLE 7 – Professional Relationships

- A. The BCTA/NA supports ethical relationships between teachers, assistants, and students. BCST is creative. This creativity may take the form of students developing projects, teachers and teaching assistants creating new tools for teaching, it can also take the form of media and written materials. These tools or projects remain the property of the individual who created them. That individual has the right to decide how the material will be used and shared with the rest of the community.
- B. BCTA/NA considers bullying, harassment and intimidation breaches of ethics.
- C. When RCSTs know of an ethical violation by another RCST, and it seems appropriate, they initially attempt to resolve the issue by bringing the behavior to the attention of the RCST. If the misconduct is of a minor nature and/or appears to be due to lack of sensitivity, knowledge, or experience, such an informal solution is usually appropriate. Such informal corrective efforts are made with sensitivity to any rights of confidentiality involved. If the violation does not seem amenable to an informal solution, or is of a more serious nature, RCSTs bring it to the attention of the appropriate local, state and/or the BCTA/NA Ethics Committee.
- D. To an RCST, the client is considered the best and final authority about their own welfare. RCSTs seek at all times to further that understanding; at no time do they endeavor to assume that function for themselves.

PRINCIPLE 8 – Sexual Harassment Policy

BCTA/NA and its approved teachers and RCSTs reaffirm their commitment to the maintenance of study and work environments free of inappropriate and disrespectful conduct of a sexually harassing nature. This includes all RCSTs and their relationships with their clients as well as assistants, co-instructors, administrative staff or others in a position of authority. Sexual harassment of any member of the BCTA/NA community by another or with any client or student of a RCSTs or teacher is damaging and furthermore may be interpreted to be in violation of the Title VII of the Civil Rights Act of 1964 and Title IX of the of the 1972 Education Amendments.

It is the policy of BCTA/NA, that no member of the BCTA/NA community may sexually harass another person. Anyone who violates this policy will be subject to disciplinary action that may include suspension or termination. Complaints of sexual harassment should promptly be reported to the office of the BCTA/NA. Every effort will be made to resolve the problem on an informal basis in such a way as to preserve the reputation, confidentiality and integrity of every person involved.

Disciplinary action will be taken toward the harasser if a complaint is determined to be valid. Complaints found to be motivated by the malicious intent of the person claiming to have been harassed rather than actual harassment will result in disciplinary action towards the accuser.

Sexual harassment refers to behavior which is not welcome, that is personally offensive, which debilitates morale, and which interferes with the academic or work effectiveness of the receiver. It is usually imposed on a person in an unequal power relationship through abuse of authority but may also occur from friends and colleagues. Central to this concept is the use of implied rewards or threat of deprivation in a coercive attempt to solicit sexual attention. Unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature constitute harassment when:

- A. Submission to such conduct is made, either explicitly or implicitly, a term or condition of an individual's employment or academic success;
- B. Submission to, or rejection of such conduct by an individual, is used as the basis for employment or academic decisions affecting such individual; or
- C. Such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance and/or creating an intimidating, hostile, or offensive working, clinical, or study environment. It is debilitating to the recipients morale. Federal law states, "Sexual harassment is clearly unwelcome by any reasonable person."

PRINCIPLE 9 – Complaint Policy

- A. An accusation of ethical misconduct can be potentially defamatory, especially if confidentiality is not observed and a person's reputation is unfairly damaged.

Discussions, information, and records related to complaints will remain factual and confidential.

- B. All documentation and details of ethics complaints will be kept securely by the Ethics Chair.
- C. Complaints shall be submitted in writing to the Ethics Committee of BCTA/NA and shall include the name, address, and phone number of the person submitting the complaint.
- D. When there is a complaint against a member of the BCTA/NA community with respect to the Standards for Practice, Code of Ethics or any other matter, the BCTA/NA pledges to respond to that complaint without delay and in a spirit of fairness and compassion for all parties. The BCTA/NA does not consider that punitive action is the most just or efficacious form of discipline, seeking rather to heal the dispute and find ways of resolving the conflict between the two parties. The BCTA/NA recognizes that competition, mistrust, or the spreading of rumors destroys the spirit of kindness and union that is the heart of any human association.

Whenever possible, students, staff, and approved BCTA/NA instructors will be given a single warning verbally or in writing prior to an official notice of dismissal.